

# Forum-Editor: Instruction Manual

## Radio-Forum - Forum for Radio Collectors

**If you are new here: Please click the blue Info-Button for information-help.**

Please select (here below, right) your preferred languages for reading. Members may select multiple languages.

### [UACS](#)

This Radio-Forum deals with Radio Restoration and Radio Repair. If you have a specific question about a radio model please post to the forum via the models data page.

[Some examples of well done texts and help plus our forum rules.](#)

For active participation in the Radiomuseum - Forum you must know ...

- Instructions, Rules: Please click the blue Info-Buttons  and read all provided instructions.
- Your article = like a business card - indexed by Google (exception: «Talk ...»).
- Select the correct “Board”:  
If your article is related to an existing model it is important to start posting from the model page. If the model does not exist in the RM please suggest a new model before you post.  
{ If you are a newbie in doubt: write in the «Talk ...» board. Famous articles will may be moved by the editors or moderators to an official board }
- We demand competent answers (no oracle), objectiveness and gentleness.  
{ Also in the «Talk ...» board - avoid personal conflicts in the public.  
Personal discrepancies are better resolved by eMail }

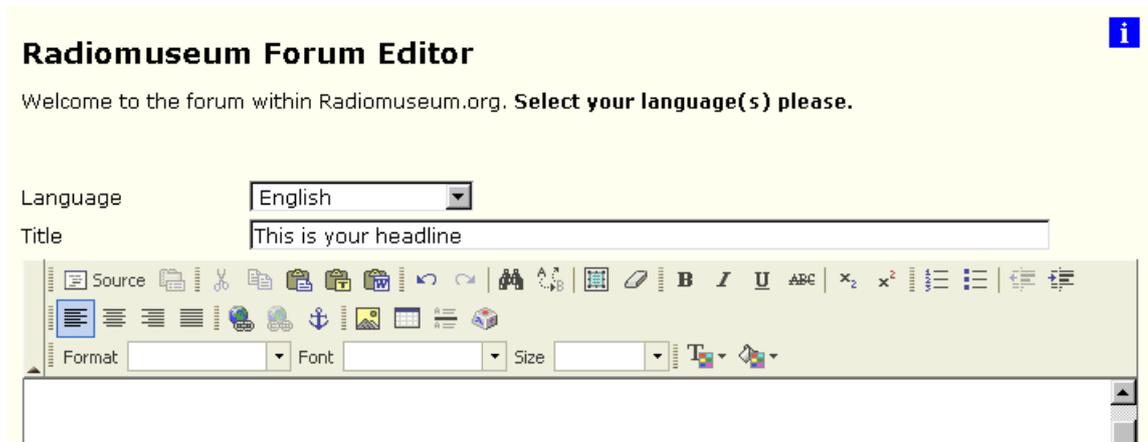
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We assume it is well known how to use the mouse for highlighting text. Some functions are working only if text is selected.

## 1. Main Menu:



All the "Icons" are somehow self-explanatory if you place the mouse on them:



An icon summary is listed in the addendum (chapter four / page 9)

## 2. First steps:

For posting "text only" (not imported from a word processor of any kind) you need nothing further to know than this:



- **Language flag:** The "language flag" is preselected by your personal settings. You may change the "language" if necessary - but some members may have deselected other languages they are not able to understand.
- **Think about an interesting title:** "Unknown Radio" is like white bread.
- **Write continuous text!** The editor does really **not** need any extra word wraparound by hitting the [Enter] key.

If I always try to hit the [Enter] key to "help" the editor, my article looks crazy like [Enter] this bad example.

Otherwise your article is hard to read and looks like this bad example:

If I always try to hit the [Enter] key to "help" the editor, my article looks crazy like  
this bad example.

You should realize that **the edit window does not necessarily show what you can later expect in the forum view**. This is depending of your operating system, the used web-browser and some other individual settings on your side.

If you are ready-to-go with your article: go to the bottom and click on [Submit]

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## 3. Details:

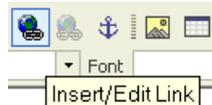
### 3.1 How to link a Link:

Links to internal articles / threads (and to external sources if necessary) are mostly consisting of too much characters.

Pasting a so called "tapeworm link" will cause an explosion of the forum width (traditionally 600 pixels wide for articles). Some hints:

- ebay: it is always better to post the ebay article number. All who are interested in ebay-ing can easily search for this number. Any direct link to ebay will become obsolete, sooner or later. For discussions about Ebay the RM forum is the wrong place.
- Shops: Do not link to products. If the product is sold out the link will become obsolete.
- Short links please:  
Instead of [http://www.radiomuseum.org/forum/telefunken\\_31g\\_arcolette\\_stabilizator\\_tube\\_designation.html](http://www.radiomuseum.org/forum/telefunken_31g_arcolette_stabilizator_tube_designation.html) you can place a real link like this: [arcolette stabilizator tube designation](#)

How to? Write a "place-holder" for your desired link, highlight the "place-holder", click on this icon



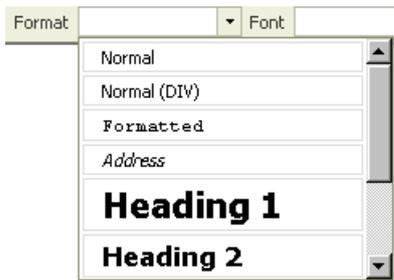
and paste the link into the field URL



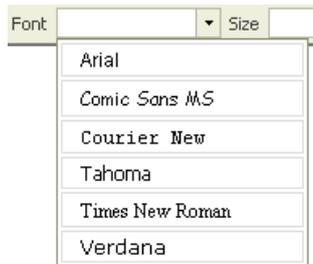
- **Pasting a tapeworm link will mess up all the articles in a thread which was posted before you came in, and all the following posts will be messed up too!**

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## 3.2 Format, Font, Size and Layout

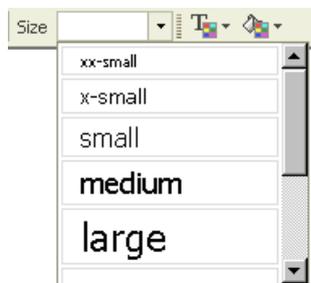


[ Format ] is normally not necessary to use. It will cause some unexpected trouble, especially if the "Format" is imported by unfiltered text from other word processors. Instead I would like to recommend the use of [ Font ] and [ Size ]



[ Font ] and [ Size ] are preset if you do not like to use this features.

Do not mix all the fonts within one article ;-)



[ Size ] is depending of the selected font.

Do not use "large" for the complete article - it could be understood as "crying".

Do not use "xx-small" for the complete article ;-)

Examples:

Arial small  
xx-small x-small **medium** large

Tahoma small  
xx-small x-small **medium** large

**Comic sans MS** small  
xx-small x-small **medium** large

Times New Roman small  
xx-small x-small **medium** large

Courier new small  
xx-small x-small **medium** large

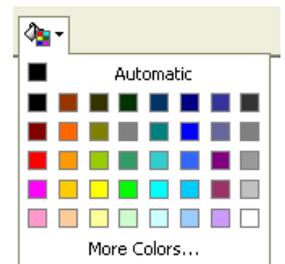
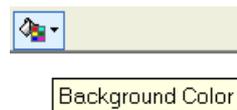
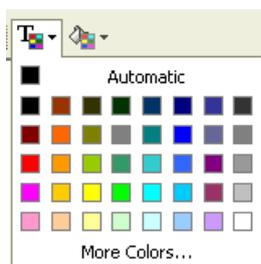
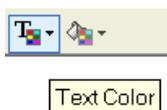
Verdana small  
xx-small x-small **medium** large

You can use this icon set  for outlining your text.

Example (left to right): Verdana small **bold** *italic* underlined ~~stroked~~ subscript superscript

{ Do not use "Italic" for your complete article - it is hard to read }

Sometimes useful - colors for text and text background. Be careful: "Text background" will disturb the basic background color of your article.



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If you need a horizontal line between text blocks:

- Do not use keyboard characters, use always this icon



- If you need a special character:



## 3.3 Text Import

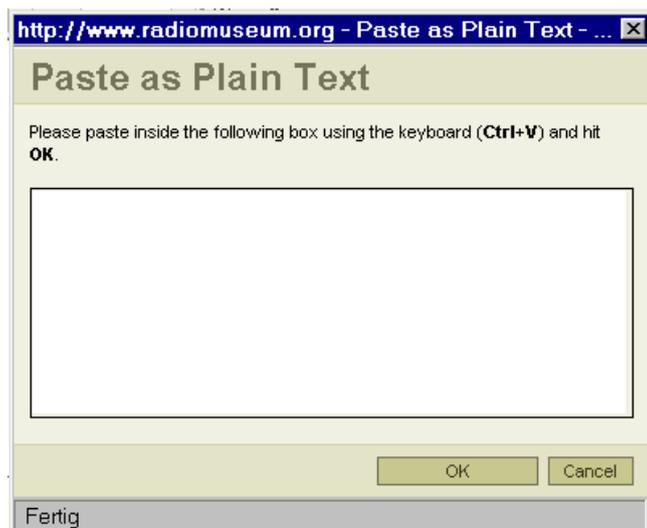
- Text(-blocks) from external word processors are carrying a bunch of invisible code!
- The world wide web is not made to understand this invisible code from word processors!
- The forum-editor is a web-based front-end, not a word processor. “He” makes HTML code for the WWW from your article “in the background”.
- Be aware: eMails in “Rich Text” and “HTML” format are not really compatible with the WWW.
- Please do not make the community angry with the import of unfiltered text!

Highly recommended for importing text is the use of the clipboard. Fill it with **[Ctrl] + [c]** method.

If the clipboard is filled, click on this icon



It opens this window:



As to be seen - **[Ctrl] + [v]** will paste the text from the clipboard into above window. **[OK]** puts the cleaned text into your article.

Extended description of all the icons as to be seen on the main menu is listed in the addendum. See (chapter four / page 9)

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## 3.4 Pictures for your article

Please follow the general rules!

### 3.4.1 Visible Pictures

Visible pictures are limited by restriction:

- **Maximum allowed file-size less than 40 kB!** If bigger use "Attachment" instead.
- **Maximum allowed horizontal width is 600 pixels!** If wider use "Attachment" instead.
- **Use JPG-compression before upload!**
- **"Text"-pictures in JPG format are ugly. Save them as PNG (4 "colors") and adjust the palette to dark black and real white!** Search for "Irfanview" to have a free-ware for handling pictures.
- **Be aware that visible pictures can not be deleted. If they become obsolete they will block the disk space until eternity. Use a "visible picture" only if it is worth the disk-space!**

Inserting a new visible picture needs first the upload to your personal folder:



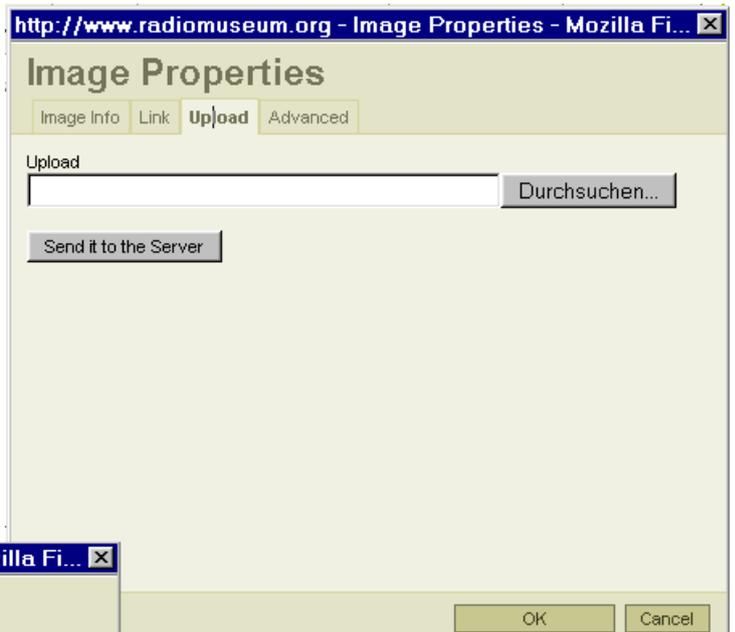
Click on "Upload" and search the desired picture on your hard-disk (Durchsuchen...).

If ready click on "Send it to the Server".

Important:

Place always a new line before and below a visible picture.

Same is valid between two pictures



Go back to "Image Info" and check this:



Max. width "600"  
No space  
Alignment "Baseline"

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You can “recycle” pictures from your personal folder by “Browse Server”



This will show you a list of all the pictures you have ever uploaded.

Instead of “Visible Picture” you can upload pictures (and files like PDF) using the “Attachment Method”:

## 3.4.2 Attached Pictures:

- **Advantage of an attachment:**  
It can be deleted by yourself if it is necessary to replace it by a better version.
- **Attachments are very much faster than visible pictures which must be reloaded everytime a thread is visited.**

You find “Attachment(s)” by scrolling down, beside of “Submit”:



Write into „Description“ a self-explanatory string to prevent your readers from guesswork ;-)

If you want upload more than one file: For the first file click [ Upload ], next files [ Upload more ]

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## 3.5 Spreadsheets

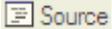
This page is a little bit blank because of some circumstances. Please be patient.

If you need a “little spreadsheet” you can use a fixed font (Courier New) instead, like this example:

	Column 1	Column 2	Column 3
Row 1	Text 1:1	Text 2:1	Text 3:1
Row 2	Text 1:2	Text 2:2	Text 3:2
Row 3	Text 1:3	Text 2:3	Text 3:3

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## 4. Icons / Functions

	Inspection of the HTML source of your article. Not necessary if you follow above instructions.
	Cut-out of selected text
	Copy selected text to the clipboard - same as [Ctrl] + [c]
	Inserting text from other articles or from eMails.
	Inserting text from Microsoft Word (from the clipboard, not from a file!)
	Undo, and "undo undo"
	Search
	Search and replace
	Select all
	Deselect all (if all is selected)
	Outlining of selected text
	Subscript or superscript selected text
	Text color of selected text
	Text background color of selected text
	Enumeration of a selected text portion (also as bullets available)
	Indentation (back and forth)
	Justify selected text (left, center, right, block)
	Hide a hyperlink to selected text
	Spreadsheet function }
	Inserts a horizontal line (never use the keyboard!)
	Opens a window to select special characters